

June 28, 2023



## The Housing Occupancy Report is now available!

As mentioned in our <u>June release notes</u>, we launched a new Housing Occupancy Report in National Desktop with associated enhancements in Vault.

These new features make it easy for chapters and their national organizations to determine housed chapter occupancy rates and the impact the occupancy rate has on chapter and national budgets.

## So...how does it work??

**In VAULT,** follow **two simple steps** to update housing details and resident information.

**Step 1**: Update house information to include capacity data. **See this article** for additional instructions.



**Step 2**: Update our new residency billing group flag to Resident, Non Resident or Other. **Check out this article** for more info.



**In NATIONAL DESKTOP,** the Reports section contains the new Housing Occupancy Report which includes the below data points.

Capacity
Occupancy
Occupancy rate
Signed contracts
Unsigned contracts
House details

See this **National Desktop Help Center article** for details on the new report.





## **COMING SOON!**

The Housing Occupancy Report will soon be available in Compass, too. Watch your inbox for a future announcement.

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