

December 23, 2022



Heather, check out our <u>Intermediate</u> <u>Webinar</u> to learn how you can get the most out of your LegFi subscription.

Get better acquainted with LegFi, increase collections and manage spending!

- 1. Set up your budget in LegFi.
- 2. <u>Create and send chapter invoices</u> for the Spring term.
- 3. <u>Utilize late fees</u> to encourage members to make timely payments.



4. <u>Fund your Treasury accounts</u> directly from member charges.

Did you miss our last email? Check out our <u>Getting Started</u> section on the LegFi Help Desk for the first steps to take as a new LegFi admin.

<u>legfisupport@legfi.com</u> | <u>LegFi Help Center</u>