



OMEGAFI®

October 19, 2022



LegFi

Hi there, **don't be the reason your chapter fails after your term. Complete these FIVE easy steps in the next 7 days to GUARANTEE success**

1. Attend our webinar!

Check out our **LIVE WEBINAR** next week on **Officer Transition Success with LegFi!**

Select the link below to register. The webinar recording will be sent to all registrants.

Monday, October 24, 2022 4:00 PM EST



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2. Update your roster.

In LegFi, select **MEMBERS** from the left menu and click the three dots under the **ACTIONS** column.

Email a list with any members who need to be archived to legfisupport@legfi.com.

3. Set up billing for Spring 2023.

Learn how to invoice your members [HERE!](#)

4. Create your Treasury account and order your Treasury card.

Make expense management so much **easier!**

See our [LegFi Treasury Help Center](#) and [blog post](#) for more info.

5. Are you caught up on your 990 filings?

Check out our brand new [File990 Help Center](#) to make tax filing a breeze!